General Navigation for myHubbell.com

Help Sheet (updated 11/12/2004)

Navigating To Different Hubbell Brands
The navigation within myHubbell.com is primarily a three step process:
1. Select the Hubbell business platform on the menu bar (Item 1, Screen 1)
2. Select the specific Hubbell business unit or brand from the next level menu bar (Item 2, Screen 1)
3. Open and select the desired business transaction or Information from the Detailed Navigation menu on the left side of the page. (Item 1, Screen 2)

Screen 1: The Welcome Screen
This is the first screen the user sees after a successful login. There are several new features, including:
- Personalized welcome
- An overview of the new myHubbell.com Portal, impact on Hubbell SMART.net and general contact information for help desk support.
- In the upper right hand corner are three links…
  4. Help – this links you to a menu page of all Help Sheets for myHubbell.com.
  5. Personalize – allowing the user to update their profiles, select a language, map to other applications for single sign on
  6. Log Off – after you have finished, please click this link to log off the system.
    Users will be logged off automatically 1 hour after initial login. If prompted to login again, simply re-enter your Personal ID and password in the window provided.
1) Platform Hyperlink (Main level header menu)
The user first selects the platform (e.g. Hubbell Wiring Systems) they want to conduct business with or look search for information.

2) Brand Hyperlink (Second level header menu)
The user then selects the specific brand / business unit (e.g. Bryant, Premise Wiring, etc.) they want to do conduct business with or search for information. Selecting this link will open the detailed navigation frame revealing available applications <<screen 2>>.

Accessing the Applications
Applications are shown in the “Detailed Navigation” menu on the left side of the page and can be selected once a platform and brand is chosen from the Header level menu bar(s) at the top of the Welcome screen <<screen 1>>.

Screen 2: The Welcome Screen with Detailed Navigation

Brand Hyperlink (Second level header menu)
The user then selects the specific brand / business unit (e.g. Bryant, Premise Wiring, etc.) they want to do conduct business with or search for information. Selecting this link will open the detailed navigation frame revealing available applications <<screen 2>>.

1) Application Folder(s)
By clicking on the arrow next to any folder, the contents of that folder are expanded to reveal a list of applications or additional folders.
2) **Check Stock & Pricing Application Hyperlink**  
The user can click this link to launch the Check Stock & Pricing application.

3) **Order Summary Application Hyperlink**  
The user can click this link to launch the Order Summary and Review application.

4) **Create Order Hyperlink**  
The user can click this link to launch the Order / Entry and Creation application.

5) **Ship & Debit Application Hyperlink**  
The user can click this link to launch Ship and Debit submittal / review application.

6) **Product Catalog Folder**  
Links to product catalog or public website information for the specific brand selected.

**Quotation Summary Application Hyperlink (future)**  
This link will be provided shortly for users to look up, review and print Quotations.